



November 13, 2023

To: Mechanical Board, interested parties

From: Chair Jay Hansen, Mechanical Board

Re: **Cancellation of board meeting**

I, Jay Hansen, Chair, recommend cancellation of the Mechanical Board meeting of December 6, 2023, due to no new business to consider.

The next scheduled meeting is Wednesday, March 6, 2024. All board meetings begin at 9:30 a.m., and are hybrid meetings available through Zoom or in-person at Building Codes Division in Conference Room A.

Please contact Mark Heizer, mechanical and energy systems engineer, at 971-600-6821, or Nathan Kramer, policy development coordinator, at 503-899-2131 if you have questions or concerns.

For all board information, please visit the Mechanical Board page on the Building Codes Division website: https://www.oregon.gov/bcd/boards/Pages/mechanical.aspx